



# Tappan Zee Section

Rockland County, N.Y.

Westchester County, N.Y.

## Minutes Of the Executive Board meetings, January 6, 2004 at the Oriental Diner in Hawthorne NY

### Board Members Present

Ping Wu Chang, Immediate Past Chair  
Brian Cocolicchio, Chair  
Jerry Davis, Treasurer  
Dimitra Doupis, Newly elected Director, currently working at the Conoco-Phillips refinery  
Jack Kleinfeld, Director, Webmaster  
Maria Dolores (Lolita) Vazquez, Director  
Rose Ventimiglia, Vice Chair  
Harold Weinreb, Secretary

### Board Members absent

Howard Altmann, Director he is recovering from surgery  
Prof. Nada Assaf-Anid, Director, Manhattan College on sabbatical leave  
Chris Maier, Past Chair, Director of Professional Development, indicated he is "winding down" board participation.  
Prof. Joe Reynolds, Director, Manhattan College

- Approval of the Minutes of the Oct. 2003 Exec. Board meeting: Minutes had been previously distributed via email to the Board. Rather than reissue the Oct minutes, following is a corrected approved section regarding the AIChE regional meeting that was held at the National Park Ave HQ offices on Oct 23, 2003:  
"A new development brought up by Jack is the recently enacted law by the NY State legislature requiring the NY State Dept of Education to develop regulations requiring continuing education credits (CEC) to maintain ones professional engineering license. Details are now being developed and may present an opportunity for AIChE to become a CEC certifying entity. Jack is now following up with Dean Heist of Manhattan College."  
In order to determine the available market in our section for a CEC course, Jerry said he would ask National for the sections PE count during his next phone call to them. This is one of the questions on the membership renewal form. (In a subsequent call, Jerry was told by Anette Ngijol of National, that if they answered the question, she could recover the information, but that it would take a little time.)
- Treasurer's Report: Jerry distributed copies of his end-of-year 2003 report with a comparison to year-end 2002 and cash flow for 2003. Our checking account, which is essentially our working cash account, now is at \$2,808.12 vs approx. \$2,368 for end of Oct 2003 and approx. \$3,301 for year-end 2002. The net loss of approx. \$ 490 during the year is mainly due to inadequate reimbursement by National. We have received reimbursement for only 121 members @\$8.00 = \$968. ( Subsequent to this Board meeting , when Jerry contacted Anette Ngijol, she said that the TZ Section has 229 members. Our section will soon receive an additional check covering the remaining Year 2003 member reimbursements, which could amount to an additional approx. \$860. She will also send Jerry an updated membership list).

In view of the possible reduction in contributions from Purdue's \$750 during 2003 and other non-recurring income, it was proposed and approved to increase from \$8.00 to \$10.00 the section dues that members pay through National starting for Year 2005. Jerry will report this increase to National for them to include it in the next membership renewal form.

- Upcoming Year 2004 Meetings
  - AICHE Regional Meeting: To be held at NYC HQ on Thursday Jan 29, 2004. Anette is probably the contact and will probably email out a notice. Brian volunteered to prepare the agenda.
  - Wednesday Feb. 18, 2004 starting at 6:00PM Mikroglas presentation: They manufacture a line of micro sized glass reactors and systems suitable for obtaining chemical reaction process info. Joint program with Westchester ACS to be held at Westchester Community College, Valhalla NY, Administration Building Conference Room., lower level, use parking lot #3. "Pay-after you eat" dinner available after meeting at a local restaurant.
  - March (tentative): Possible joint meeting with the Westchester section of the Project Management Institute. Hal will follow up.
  - March or April (tentative): Resume Workshop for Manhattan College students. Volunteers from the section are needed. Brian and Rose will follow-up with Joe and/or Nada.
  - April- Manhattan College Poster Session: Rose and Dimitra volunteered to make arrangements with Manhattan College.
  - May - tentative for May 11 or 18: Jerry has asked his former Akzo associates to give a presentation on the safety aspects of handling hazardous material. May 11 or 18 is OK for them.
  - June (tentative): Hal received a call from Curvaceous, a UK company, offering a presentation on their graphical technique to simultaneously view a large number of process variables for process control and product improvement. Presentation may be suitable for a joint meeting with one or more of Westchester ACS and local AIChE sections. Curvaceous' material has been distributed by email to TZ Board members for comment.
  - Fall: Lolita suggested that we contact SCORE, a government sponsored retired executive group that provides gratis help for starting businesses, for a presentation. Follow up by ???.
  - November (tentative): Possible rescheduled presentation by a Westchester ACS contact on radon testing.
- Other Business:
  - New Board Member: Dimitra Doupis was unanimously elected a new Director of the TZ AIChE section. She is a recent Manhattan College Chem. Engr. graduate, currently employed at the Conoco-Phillips refinery in NJ.
  - Membership Participation Survey: We are still in a quandary as to how to increase membership participation, particularly at meetings. After a lengthy discussion, it was agreed that a survey of the general members will be conducted with Jack taking the lead in preparing the survey questions. It was also agreed that each of the Board members will submit 3 questions to be included in the survey.
- Action Items:
  1. See the Upcoming Year 2004 Meetings section of these minutes for assignments.
  2. Jerry to contact National re membership count, dues reimbursement, section PE membership count and the voted increase in section dues from \$8.00 each to \$10.00 each. He has already done

this since the time of the Jan Exec Bd meeting and it is reported in these minutes.

3. Survey of membership regarding increase in membership participation. Each Bd member is requested to submit to Jack, ASAP, 3 questions to be included in the survey.

- Next Board Meeting: Tuesday March 2, 2004, 6:00 PM at the Oriental Diner in Hawthorne.

Respectively submitted,

Hal Weinreb, Secretary, Tappan Zee AIChE section

January 22, 2004, Aichemin, #43