



Tappan Zee Section

Rockland County, N.Y.

Westchester County, N.Y.

Minutes Of the Executive Board meetings, October 29, 2003 at the Oriental Diner in Hawthorne NY

Board Members Present

Howard Altmann, Director
Brian Cocolicchio, Chair
Jerry Davis, Treasurer
Jack Kleinfeld, Director
Prof. Joe Reynolds, Director, Manhattan College
Rose Ventimiglia, new Board of Directors member
Harold Weinreb, Secretary

Board Members absent

Ping Wu Chang, Immediate Past Chair, he is recovering from surgery
Prof. Nada Assaf-Anid, Director, Manhattan College on sabbatical leave
Chris Maier, Past Chair, Director of Professional Development, indicated he is "winding down" board participation.
Maria Dolores "Lolita" Vazquez, Director

Other Members Present

Dimitra Doupis, Manhattan College currently working at the Conoco-Phillips refinery

- Approval of the Minutes of the Sept. 2003 Exec. Board meeting: Minutes had been previously distributed via email to the Board and the final version was approved.
- Old Business: Report on Indian Point Meeting and Career Night:
There were approximately 60 people present at the Indian Point Nuclear Facility meeting which was held in on Pace's Pleasantville campus on Sept. 24th and dealt with the economic and environmental consequences of shutting down the facility. It was disappointing that most of the attendees were not our AIChE section members nor from HVCTS, the cosponsor. Instead most had learned about the meeting from announcements at Pace, personal contacts and in newspapers. In addition, there also was a miscommunication with the Westchester ACS section, some of whose members showed up at Westchester Community College. The ACS section posts their meeting announcements in a regional ACS journal, the Indicator, which requires at least a 1 month lead time and longer over the summer. The meeting location was not finalized until August.
Career Night for Manhattan College seniors was held October 15th at the usual J.J.Mannion restaurant in Yonkers was a success. 41 people showed up, including 13 seniors, one or more from each of the 10 sponsors, faculty, section members and the Dean.
- Treasurer's Report: Jerry distributed copies of his report dated October 26, 2003. Our checking account, which is essentially our working cash account, now is at \$2,368.12 vs \$2,179.47 as of his last report of September 3, 2003 for a net gain of approx. \$189. The net gain resulted from sponsorship payments for tables at the Career Night meeting offset by payments for last month's Board meeting dinner and mailing expenses for the Indian point meeting. No admission was charged for the Indian Point meeting, the speakers were not paid and Pace picked up cost of dinner in their

cafeteria for the speakers and our section members who came. There are still about \$500 of funds to be received from Purdue Pharma as their contribution to the April 23, 2003 poster contest and the Career Night sponsorship.

- Report on the AIChE-Regional Local Section meeting. Held earlier this month at AIChE National Park Ave. HQ. Jack and Brian attended with Jack giving the report. Present, in addition, were reps. from North Jersey and Fairfield CT and by phone from the Delaware Valley section. As part of the measures taken to avoid bankruptcy, National reported a reduction in staff from 80 to 39 which will result in the elimination of career services and a reduction in the Washington DC gov't affairs office. Also, unlikely to merge with ACS. A new development brought up by Jack is the recent proposal by the NY State Dept of Education to require continuous education to maintain ones professional engineering license. This is still in development and may be an opportunity for National AIChE. Jack proposed that National they become a certifying entity. Brian asked Jack and Joe to follow up with Manhattan College providing a program and instruction.

- Planning For Remainder of 2003 and first Half of 2004
 - December 2003 Holiday Social Event: Preliminary planned to be held at Mitty's Restaurant in Hartsdale on the eve. of Tuesday Dec. 16. Hal to make arrangements and confirm. (subsequently Hal confirmed date and place at a total cost of \$27.00 per person It was also agreed by email correspondence that the section would not subsidize the dinner, other than the tax free concession, nor allow alcohol to be included in the total collected by the section for payment to Mitty's.)
 - Feb. 2004: Mikrogilas presentation: They manufacture a line of micro sized glass reactors suitable for obtaining chemical reaction process info. Joint program with Westchester ACS.
 - March (tentative): Possible joint meeting with the Westchester section of the Project Management Institute. Hal will follow up. Also, subsequent to the Board meeting, Hal received a call from Curvaceous -a UK company- offering a presentation on their graphical technique to simultaneously view a large number of process variables for process control and product improvement. Presentation may be suitable for a joint meeting with one or more of Westchester ACS and local AIChE sections. Curvaceous' material was distributed by email to TZ Board members for comment.
 - April- Manhattan College Poster Session: Rose and Dimitra volunteered to make arrangements with Manhattan College.
 - May (tentative): Jerry will ask his former Akzo associates for a give a presentation on safety re hazardous material.
 - June (tentative): possible talk on presentation skills by ???
 - November (tentative): Possible rescheduled presentation by a Westchester ACS contact on radon testing.

- Executive Board Election and Chair Succession: The Board of Directors will have one major change with Chris' resignation. The others have volunteered to maintain their positions for at least another year. Brian has agreed to remain as Board Chair until June 2004 with Rose as Vice Chair. At the request of the Board, she volunteered to be Board Chair from the end-of-June 2004 to end-of-June 2005.

- Other Business:
 - Advertising on www.TZAIChE.org site: Board agreed that services provided by section members can be posted free of charge subject to Board approval. Ad space is also available to

- non members, such as employment agencies, for a fee.
- Take-over of Chris Maier's Professional Development Activities: Rose volunteered to take over some of Chris' professional development activities, particularly those that relate to Manhattan College. She will need help from the rest of the section membership.
 - Action Items:
See the Planning For Remainder of 2003 and first Half of 2004 section on the previous page for assignments.
 - Next Board Meeting: Tuesday Jan 6, 2004, 6:00 PM at the Oriental Diner in Hawthorne.

Respectively submitted,

Hal Weinreb, Secretary, Tappan Zee AIChE section

January 6, 2004, AIChE minutes, #42